

Volunteer Application Form



PERSONAL DETAILS

Full Name: _____

Date of Birth: _____

Full Home Address: _____

Home Phone: _____

Mobile: _____

Email: _____

EMERGENCY CONTACT DETAILS

Name: _____

Relationship: _____

Home Phone: _____

Mobile: _____

Please tell us which role you are interested in. If you haven't seen a specific role, please give details of what you would like to do:

Please explain why you are applying for this volunteering opportunity:

Please give details of any skills or interests you have which you feel may be relevant to your application:

Please give details of any previous volunteering experience:

WHAT TYPE OF VOLUNTARY WORK YOU ARE INTERESTED IN?

- Any Front of House Fundraising
 Collections Business Admin Other (please specify below)

Other: _____

WHEN CAN YOU VOLUNTEER?

- Daytime Evening Any time
 Weekdays Weekend Other (please specify below)

Other: _____

HOW DID YOU HEAR ABOUT VOLUNTEERING AT NOTTINGHAM INDUSTRIAL MUSEUM?

- Our website Local volunteer centre A volunteer
 A visitor Volunteering website (specify which one below) Other (please specify below)

Other: _____

REFERENCE DETAILS

We ask all volunteers to give us details of two people who can provide a reference. If possible, we would like at least one of these to be a professional reference but we understand that some people will only be able to give personal references.

A referee should be somebody that has known you well for at least one year and should not be a member of your family. Some roles will also require you to have a Disclosure and Barring Service check – a clean check will allow you to work with children and vulnerable adults.

Reference 1 Name: _____
Relationship: _____
Address: _____
Phone: _____
Email: _____

Reference 2 Name: _____
Relationship: _____
Address: _____
Phone: _____
Email: _____

PARENTAL/GUARDIAN CONSENT

If you are under 18 this form needs to be completed by a parent/guardian

I (full name of parent/guardian) _____
am signing to say I acknowledge this named person is applying for a volunteering position at Nottingham Industrial Museum and agree to attend all relevant inductions after the successful completion of the application stage.

Signature: _____ Date: _____

FOR ALL APPLICANTS

I declare that the information I have provided in this application is true.

Signature: _____ Date: _____

PLEASE RETURN YOUR COMPLETED FORM

- in person: in a sealed envelope to the Museum at weekends between 11am – 4pm
- by email: volunteer.programme@nottinghamcity.gov.uk
- by post to: The Volunteer Coordinator, Nottingham industrial Museum,
Stables Courtyard, Wollaton Hall and Deer Park, Nottingham, NG8 2AE

EQUAL OPPORTUNITIES

Nottingham Industrial Museum aims to provide equal opportunities and fair treatment for volunteers.

We would like you to complete this form in order to help us understand who we are reaching to better serve everyone in our community.

This information will be used to provide an overall profile analysis of our volunteer base. All details are held in accordance with the Data Protection Act 1998. You do not have to answer any question you are uncomfortable with. Please check the appropriate boxes.

Are you:

- Female Male

Which group do you fall into?

- Under 16 16-19 20-34
 35-49 50-64 64+

Do you describe yourself as having a disability or impairment?

- Yes No

If yes, please give further details:

Which category do you fall into?

- Student Employed Self Employed
 Unemployed Retired Other, please specify:

Other: _____

How would you describe your ethnic origin?

- White British Multiple Heritage White Other
 Asian or Asian British White European Chinese
 Black or Black British Other Ethnic Group, please specify:

Other: _____