



VACANCY: LEARNING AND OUTREACH DIRECTOR

Reporting to the Nottingham Industrial Museum Board of Directors, the **Learning and Outreach Director** will lead, support, and execute a co-ordinated Education and Community Engagement programme that will encourage enjoyment of the Museum by the wider community and contribute to the sustainability of the site.

Activities include:

- Organising a programme of workshops, tours and events by engaging with community stakeholders,
- Devising, developing and delivering cross-curricular sessions and promoting them to educators,
- Acquiring, devising and developing education resources, artefact boxes and printed materials,
- Implementing lifelong learning activities,
- Working with other teams within the Museum to develop income streams,
- Providing reports and feedback to the Board on the success of the engagement programmes.

The right candidate should have willingness to commit time for board meetings, implementing the policies in hand themselves and by delegating tasks to other volunteers. Ideally you will be someone who listens well, is thoughtful in considering issues, and enjoys working with a diverse group of people.

It is essential that you are educated to degree level, with a PGCE and minimum of 3 years' experience of classroom teaching or a demonstrable track record of education provision in a museum or other historic environment. You will also be required to have a clear Disclosure and Barring Service check as you will be working with young people and vulnerable adults.

You will have line management responsibility for Museum Educators and STEM Ambassadors so ideally you will have experience of effective management of staff or volunteers, but this is not a necessity. A background in heritage would also be beneficial as you must be passionate about local and industrial history and act as an enthusiastic ambassador for the Museum.

The Learning and Outreach Director will be part of the wider Board of Directors which meets fortnightly on a Thursday from 3pm-5pm, however it may be expected that you spend time in the museum on a Thursday night after the Board meeting, and at weekends when the museum is open to the public.

To apply, please download and complete our application form and email it, together with your CV and a covering letter, to Helen Bowen, Marketing and Communications Director helen.bowen@nottinghamindustrialmuseum.co.uk. We are keen to understand your experience and skills, and why you would like to undertake this opportunity. If you would prefer a 'no commitment' chat first, again please contact Helen using the above email address.

Closing Date: ongoing

About the Museum

Nottingham Industrial Museum is a registered charity and we are dependent for our survival on the money we raise each year. We are one of the first museums in the East Midlands to be 100% volunteer-run and established as its own company. This is an exciting time to join a creative and passionate team to drive the museum forward to be one of the 'go to' places to visit in the area. Please visit our website www.nottinghamindustrialmuseum.org.uk for more information.